

Johns Creek Baptist Church

(Request for Electronic Transfer of Funds)

Have you ever thought of contributing to Johns Creek Baptist Church by way of an "electronic transfer of funds" from your bank or credit union to the church bank? Here is an easy way to go about accomplishing this.

1. Fill out the special authorization agreement as provided. You can electronically transfer funds to Johns Creek Baptist monthly or semi-monthly. Transfers are made either on the fifth or twentieth day of each month.
2. Attach a **voided check** from your account to the authorization agreement.
3. Mail or turn in the authorization agreement and voided check to the church Financial Manager. Allow at least 2 weeks for transfers to begin. This agreement may be increased, decreased or terminated at any time by written notification or Email.
Please allow two weeks to process your request.

AUTHORIZATION AGREEMENT FOR PRE-AUTHORIZED PAYMENTS

Please note if you currently participate and your bank information has not changed, you do not need to provide banking information, simply provide the updated amount. If you have no change, the electronic debit will continue without interruption when the new pledge year begins in January.

I (we) hereby authorize Johns Creek Baptist Church to initiate debit entries to my (our) checking/savings account indicated below and my (our) financial institution named below to debit the same such account.

Bank Routing Number _____ Bank Account # _____

Email _____ Daytime Phone # _____

This agreement is to remain in full force and effect until Johns Creek Baptist Church has received **written or email notification**, from me (or either of us) of termination or modification of the agreement in such time and in such manner as to afford Johns Creek Baptist Church and its bank a reasonable opportunity to act upon it.

Please Print:

Name of Financial Institution:

- _____
- I (we) wish to contribute (our) offerings to the church by way of electronic transfer of funds
- I (we) wish to update an existing electronic transfer

My (our) contribution will be:

\$ _____ per month, electronically transferred on (please check one)

- the fifth day of each month, *or*
- the 20th day of each month

OR

\$ _____ Twice monthly, electronically transferred on both the fifth day and the 20th day of each month.

Begin my (our) transfer electronic transfer on _____ (allow 2 weeks to process)

My electronic transfer total amount should be divided as follows:

- General Fund \$ _____
- Facilities Revitalization Fund \$ _____
- Other (name) _____ \$ _____

Name of Donor(s) (please print) (1) _____ (2) _____

Signed X (1) _____ X (2) _____
(If joint checking account, both parties must sign)